

Driver Authorization Form

This form authorizes a volunteer driver to transport students for school-related activities. All volunteers must meet the requirements of the B.C. School Act, board policies and applicable B.C. laws.

Student Information

Last Name		First Name			
School		Grade		Division	

Vehicle Owner

Last Name			First Name		
Street Address					
City		Province		Postal Code	
Phone			Email		
Date of Birth		License Number		Expiry Date	

Vehicle

Vehicle Make			Model		Year	
License Plate			Number of Seatbelts			
<input type="checkbox"/> If the vehicle is operated by a person other than the owner, I, the vehicle owner, consent to the below-identified driver operating the vehicle.						

Driver

Last Name			First Name			
Street Address						
City		Province		Postal Code		
Phone			Email			
Date of Birth		License Number		Expiry Date		
<input type="checkbox"/> Class 5		<input type="checkbox"/> N driver (can only legally transport 1 non-family passenger)				

All drivers are legally required to complete the following:

- I have completed an online criminal record check and submitted confirmation of completion to the school principal, in accordance with board policy.
- I have included a current insurance certificate showing that the vehicle used for transporting students is insured with at least \$1,000,000 third party liability coverage under ICBC or equivalent.
- In the past 24 months, I have not been convicted of impaired driving or any offence under the Criminal Code or Motor Vehicle Act related to motor vehicle operation. I have not been deemed at-fault in any collision involving injury or property damage exceeding \$2,000.
- The vehicle is in safe operating condition, fitted with appropriate tires, and I will operate it lawfully and responsibly.
- I agree to wear an operating seat belt, ensure that all passengers wear operating seat belts, and have an approved booster seat appropriate to the child’s height and weight, as required by the BC Motor Vehicle Act and its regulations.
- I will not allow children under 13 to ride in the front seat, in accordance with Transport Canada safety guidance.
- Young children under 9 years old or under 145 cm, and weighing less than 18 kg (40 lbs), must use a booster seat. If a booster seat is required and not available, I will request that the parent provide one.
- I understand that I am acting as a volunteer and am not an employee or contractor of the district. I assume full responsibility for maintaining valid insurance and license. I agree to release, indemnify, and hold harmless the Board of Education and its employees from any and all claims, demands, losses, or actions, known or unknown, arising from this volunteer activity, except where resulting from the board’s gross negligence or willful misconduct.

Owner’s Signature		Date	
Driver’s Signature		Date	

OFFICE USE ONLY (To be completed by school district staff)			
<p>Approval for the use of the above-described vehicle driven by _____ , to assist the school in connection with school activities, is granted until June 30, _____ . This approval process occurs annually.</p>			
Principal’s or Designate’s Last Name		First Name	
Principal’s or Designate’s Signature		Date	

Note: This original signed form is to be kept at the main office. A copy of this signed form is returned to the driver for safekeeping.