



Quilchena Elementary PAC Agenda

Thursday, October 26th, 2023 @ 7:00 p.m.



Note: We are meeting in-person at the school in the Multipurpose Room (Exit Door 4)

1. **Call to Order** - Meeting commenced at 7pm.
2. **Welcome & Introductions** – Nichole K, Pawan, Brent, Sonia, Jin, Ruth, Roderick, Jie, Yejun, Jixing, Jessica, Nishani, Gayath, Alia, Lana, Susan, Katharina
3. **Land Acknowledgment** - *We acknowledge and thank the First Peoples of the hən̓qəmin̓əm̓ language group on whose traditional and unceded territories we learn, live and play.*
4. **Approval of the Minutes & Adoption of the Agenda** - Motion by Brent, seconded by Lana. Adopted.
5. **Principal's Report**
 - Grade 7 Students – class of 2024 hoodies received and being worn proudly by the students.
 - Orange Shirt Day – variety of classroom activities throughout the school to recognize the day.
 - Band w/ Mr. Naluz – almost all students have their instruments and sessions going well.
 - Cross Country Run – Despite the downpour on the run day, kids ran with enthusiasm.
 - “Love Your Library” Month – older students were buddied with younger students to read together.
 - Grade 6/7 Volleyball – coached by Ms. Kusch and Ms. Davis during lunch hour 2X/week, games after school; wraps up with a tournament November 29th.
 - Provincial Pro-D Day on Oct 20th – staff attended variety of workshops focusing on numeracy, literacy, social emotional learning, neurodiversity and other topics.
 - Family Teams – “Sylvie and the Wolf” – activities about being brave and resilient.
 - School Wide Pumpkin Patch on October 31st
 - Hold & Secure & Lockdown Drill on November 3rd
 - Remembrance Day Assembly on November 10th at 10:30am– every class participates; parents are welcome to attend.
6. **New Business**
7. **Old Business**
 - **Banking Options**
 - i. TD bank charging \$8/month; VanCity has an account for non-profits with no fees, all electronic transactions no charge. To address at May PAC meeting steps to switch to VanCity over the summer.
 - **Fundraising Goals**
 - i. Library Renovations (to start in Spring 2024)
 1. Basic costs will be \$47K to \$50K will include new paint, flooring, higher bookshelves, whiteboard, tech board, projector, circulation desk. Additional

costs for sound barriers in open roofing, moving book carts (\$5K-\$8K each) and other upgrades would need additional funds. \$38K of funding will be from the Richmond School District grants. School has budgeted \$3500 so far towards costs. PAC agrees to organize fundraisers intended specifically to help support the \$47K to \$50K budget goal.

- **Gaming Grant Funds to Subsidize School-Wide Activity**

- i. Included in draft budget presented by Jin.

8. Treasurer's Report – Jin

- Treasury Report provided.
- 2023/2024 draft budget reviewed
- Motion by Katharina to approve draft budget as presented by Jin, seconded by Susan. Motion passes.

9. Committee Reports & Correspondence

- **Food Days – Lana**

- i. Organized weekly on Mondays (or Tuesdays if stat), lots of volunteers to help run these.
- ii. Term 2 ordering to be organized for ordering by December Break. Sushi, White Spot, pizza options under consideration.

- **Fundraising – Lana & Vanessa**

- i. Family Photo Nights (October 12th and 13th)
 1. All slots filled; photos were well received. This photographer, if available, would be great to book again next year.
- ii. Cooper's Pies (ordering starts November 3rd)
 1. Link available on school website under fundraising tab. Pick-up will be Dec 7th. PAC will receive 20% of total sales.
- iii. Purdy's Chocolates (ordering starts November 3rd)
 1. Link available on school website under fundraising tab. Pick-up will be Dec 7th. PAC will receive 25% of total sales.
- iv. Popcorn Days
 1. Lana has heard from 6 potential volunteers so far. Sell at \$2/bag. **Action: Popcorn and bags need to be purchased. Lana to reach out to volunteers. Lana to confirm dates with Nichole.**
- v. Krispy Kreme Donuts
 1. Parvine has agreed to run this. Plan to do this before the 3rd term so it does not clash with Grade 7 student's fundraiser. Consider for February.
- vi. Movie Night

1. Scheduled for Friday, December 1st. Motion by Susan to purchase the movie license out of the operating account to a maximum of \$700, seconded by Katharina. Motion passes.
- vii. Craft Fair
 1. Spring event discussed. Katharina and Susan to collaborate on planning this similar to previous years.
- viii. Pub Night
 1. Jin will look into O'Hares for an event on a Friday
- ix. Food for Kids
 1. Katharina to connect with her contact to see if donation of snack bars available this year as was provided last year.
- x. Library Fundraising Committee
 1. To meet and discuss which events can be directed to raise funds for library. Consider Craft Fair, Pub Night, Krispy Kreme. Pawan, Brent, Jin, Katharina express interest in

10. RDPA – Alia and Rubina

- Feeding Futures Funds included in the TWA
- PAC 101 Tuesday, Nov 21st – venue not confirmed
- Food Safe – Nichole to re-certify; Lana to f/u with food days volunteers to see if there is interest as we need someone as current licenses all expire in the next year. RDPA will pay for one license.

10. Announcements/Reminders

- Next PAC Meeting on Thursday, November 23rd.
- Bookmark our [PAC website](#) to get updates and information. [PAC Fundraisers](#) website for links to Hot Lunches ordering and current fundraisers. The PAC is also on Facebook! Search for “Quilchena Parent Advisory Council” and “like” our page to get updates on your newsfeed.

11. Meeting Adjourned – at 8:16pm.