



Quilchena Elementary PAC Meeting Minutes
Thursday, September 28th, 2023 @ 7:00 p.m.



Note: We are meeting in-person at the school in the Multipurpose Room (Exit Door 5)

1. **Call to Order**
2. **Welcome & Introductions**
3. **Land Acknowledgment** - *We acknowledge and thank the First Peoples of the hən̓q̓əmi̓nəm̓ language group on whose traditional and unceded territories we learn, live and play.*
4. **Approval of the Minutes & Adoption of the Agenda**
 - Motion by Brent, seconded by Jin. May 2023 Minutes adopted.
5. **Principal's Report**
6. **New Business**
 - **Fundraising Goals**
 - i. **Library Renovations?**
 1. New raised shelving, walls to ceiling will be heightened, partition wall addition with new bookshelves, projector with whiteboard will be mounted, new circulation desk, "Tech Bar" with 3-D printer & possible maker space, new flooring, fresh paint. (Starting at \$50K, up to approx. 80K) – funded by district grants and school budget. Ms. Kusch will know more in the next month about the shortfall. Revisit this in October if PAC able to contribute.
7. **Old Business**
 - **Bank Change**
 - i. TD Bank fees are increasing (previously not charged, but since we have started collecting money from HotLunches, transaction charges have increased significantly. Parvine and Jin to investigate Coast Capital and VanCity to see where we can have the least fees.
 - **Gaming Grant Renewal**
 - i. Completed in June by Aliya. Jin submitted the year end report.
 - ii. Hip Hop coming to the school \$4250. Nicole would like to use the gaming account for \$2450 to subsidize the cost. Consider at October meeting.

8. Treasurer's Report – Jin

- **See attached for Treasury Report**

- i. \$9048.23 balance in Operating Account and \$885.01 in the Gaming Account (gaming grant money to still come). Healthy balance to start the year.
- ii. PAC Sponsored Funding for 2023/2024
 1. Motion by Parvine to approve \$2100 for the Classroom Funds, seconded by Lana. Motion passes.
 2. Motioned by Parvine to approve \$1830 for Fieldtrip Fund, seconded by Lana. Motion passes.

9. Committee Reports & Correspondence

- **Movie Night or Craft Fair this season?**

- i. Consider for November or December. Pawan to contact Katarina and Susan if they have capacity for organizing for late fall or spring.

- **Food Days - Lana**

- i. Q Monday (or Tuesday if Monday is a holiday)

- **Fundraising – Lana & Vanessa**

- i. Family Photo Nights (October 12th and 13th)
 1. 14 slots per night
 2. 12 openings left \$25 sitting fee to the PAC including free digital image...deadline by October 4th; 30% donation back to the PAC.
- ii. Cooper's Pies
 1. November 3rd; 25% back to PAC; Delivery Dec 7th
- iii. Purdy's Chocolates
 1. November 3rd; 25% back to PAC; Delivery Dec 7th
- iv. Popcorn Days
 1. Need parent volunteers to run. Pawan to put the word out.
- v. Krispy Kreme Donuts
 1. Parvine will inquire for 2024.
- vi. Movie Night
 1. Will need to pay for license in advance of selected date. Would need to organize 3 movie nights given the expense of the annual fee.

- **RDPA – Alia and Rubina**

- i. No meeting so far this year.
- ii. RDPA pays for one food license – if any parent is interested there is availability.

10. Announcements/Reminders

- Next PAC Meeting is Thursday, October 26th.

- Bookmark our PAC website:

<https://quilchena.sd38.bc.ca/parents/pac> to get updates and information.

The PAC is also on Facebook! Search for “Quilchena Parent Advisory Council” and “like” our page to get updates on your newsfeed.

11. Meeting adjourned at 8:08pm.