



Quilchena Elementary PAC Agenda

Thursday, November 24, 2022 @ 6:30 p.m.



Note: We are meeting in-person at the school in the Multipurpose Room (Exit Door 5)

1. **Call to Order** – 6:35pm
2. **Welcome & Introductions** – Ms. Kusch, Brent, Alia, Susan, Ivan, Lana, Shannon, Rubina, Lily, Franco, Sonia, Katharina
3. **Land Acknowledgment** - *We acknowledge and thank the First Peoples of the hən̓q̓əmin̓əm̓ language group on whose traditional and unceded territories we learn, live and play.*
4. **Approval of the Minutes & Adoption of the Agenda** – Motion Susan, Seconded Lana. Motion Passed.
5. **New Business**
 - Library Projector Funding
 - i. **Motion by** Susan to spend \$1000 from the Operating Account to help fund a new projector for the library as per the school’s wishlist, **Seconded by** Katharina.
Motion Passed.
 - Confirm PAC meeting dates for remainder of the school year
 - i. 6:30 pm on January 26th, February 23rd, April 27th, May 25th, and June 15th
Motion Lana, Seconded Rubina – Motion Passed.
6. **Old Business**
 - Community Building Activities
 - i. Winter Craft Fair Update
 1. Craft training session #1 November 23rd – full attendance
 2. Craft training session #2 November 30th – a few slots available
 - a. High school students will be assisting with the craft stations
 3. Some materials for the stations have been purchased, however because previous years’ supplies were not available:
Motion by Susan to increase budget for purchase of supplies by \$200 (therefore \$500 total) from the Operating Account, **Seconded by Rubina.**
Motion passed.
 4. Popcorn will be ordered by Susan, Shannon offered to pick-up.
 5. Signup Genius for parents to sign-up to volunteer.

6. "Square" payment system will need to be taken custody of by one of the organizers.
 7. Katharina will make a flyer to send home with students week of the event.
- ii. Movie License
 1. Defer discussion to January meeting to finalize company and date for event(s).
- Recruitment for PAC Committees & Roles
 - i. Fruit & Veggie Program – sufficient help for now – remove from Agenda.
 - ii. Food Days – Shannon volunteers to shadow Lana on how to arrange the next set of Food Days from January to March. Lana would like to have someone transition to this role by end of next school year.
 - Fund Raising Activities
 - i. Pub Night Update – defer discussion as Parvine not present to provide update.
ACTION: Brent to touch base with Parvine, Shannon offers to help with this event.
 - ii. Legend's Haul
 1. School Code may still not be working, **ACTION:** Brent will follow-up.
 - iii. Purdy's and Gift Cards
 1. Last day for orders is this Saturday, November 26th.
 - iv. Bottle Drive, Saturday, January 7th
 1. Volunteers needed for flyer distribution in neighbourhood leading up to the event.
 2. Drivers needed for pick-up of bottles on day of event.
 - Food For Kids
 - i. Katharina reports she will be picking up a box of items.
 - Saleema Noon Sessions
 - i. \$925 plus GST (ZOOM parent session, in-school sessions for students)...in the past this cost was split in half between PAC and school. Dates to be determined.
 - ii. **Motion by Katharina** to pay 50% of the cost from the Operating Account,
Seconded by Susan. Motion Passed.

7. Treasurer's Report – Alia

- See attached

8. Committee Reports & Correspondence

- Fundraising – Lana (as above)
- Food Days – Lana

- i. Next set of Food Days will be arranged for ordering before school break, deadline for ordering will be early January. New vendor White Spot and Pizza Hut have been explored, both will require pick-up, which Lana can accommodate. Both will likely require more coordination by volunteers as vendor will package in bulk, not with individual student labels/organized by class.
- RDPA – Alia and Rubina
 - i. Sexual Exploitation Education presentation at the meeting was educational for parents
 - 1. sexualexploitationeducation.com

9. Principal's Report

- i. Halloween Pumpkin Patch**
- ii. Remembrance Day Assembly**
- iii. Sewing Club with Ms. Lau at lunch**
- iv. RainCity Improv – well received**
- v. Pro-D Day for staff**
- vi. Volleyball – last Gr 6/7 tournament will be November 30th at Richmond High**
- vii. Family Teams**
 - 1. Team Canada activities for the World Cup**

10. Adjourned – 8:02pm