



Quilchena Elementary PAC Meeting Minutes

Thursday, September 15, 2022 @ 6:30 p.m.



Note: We are meeting in-person at the school!

Joining virtually is also possible: [Click here to join the meeting](#)

1. Call to Order

6:43 pm

2. Welcome & Introductions

Attendance in person: Brent, Susan, Ivan, Lana, Alia, Sonia, Ms. Kusch

Attendance via TEAMS: Parvine, Laura, Vanessa/Phil

3. Land Acknowledgment - *We acknowledge and thank the First Peoples of the hən̓qəmin̓əm̓ language group on whose traditional and unceded territories we learn, live and play.*

4. Approval of the Minutes & Adoption of the Agenda

Motion by Ivan, seconded by Lana. Motion Passed.

5. New Business

I. Recruitment for PAC Committees & Roles

i. Fruit & Veggie Program and Milk Program

Thursdays (once or twice per month). Lana and Alia available to assist with the program.

More parent help needed.

ACTION: Susan to see about setting up “Sign-Up Genius” so others may sign-up to assist on specific dates as will be provided by Ms. Kusch.

ii. Food Days

Will be on Wednesdays this year as Lana is available to assist. Last year vendors were Fresh Slice, Taco Luis, Subway. Individually packaged items have improved ease of organizing and distributing for volunteers. Consider expanding to include sushi and bowls. Also consider “Fun Friday” with frozen yogurts (from Maple Ridge TCBY \$2 to \$3 depending on size) or popcorn days.

ACTION: Parvine to contact Purpose (Steveston) to inquire about bowls.

ACTION: Nicole to provide Parvine with sushi contact from her time at other school.

iii. RDPA

Alia will continue as a rep, another rep is needed to share this responsibility. Meeting is first Tuesday of each month, currently being held virtually.

II. Consideration to Resume Past Community Building Activities

i. Movie Night

ACTION: Explore how to obtain movie license

ii. Craft Fair

ACTION: Follow-up with Katharina whether this could be arranged for this school year (minus vendors)

III. Time and Format of Future PAC Meetings

PAC meeting will be held on Thursday 6:30pm to 7:30pm. Providing option for a virtual and in-person meeting is difficult, hence will hold meetings in-person only going forward.

6. Treasurer's Report – Alia

See attached.

Motion: To spend \$10 per student out of the Operating Account for field trips (excluding Beach Day) – Susan, Ivan -- **Approved**.

Motion: To spend \$1800 on “classroom funds” from the Operating Account (\$150/classroom, \$150 total for Resource Teachers, \$300 total to the Education Assistants, \$150 to Music/Band, \$150 to library) –Alia, Susan – **Approved**.

This motion was amended during the October 27, 2022 PAC Meeting to increase funding for Resource Teachers to \$300.

7. Committee Reports & Correspondence

Fundraising – Lana

- Family Photo Night October 12th to 14th
 - Greeters needed to volunteer to keep the sessions in order/moving
- Mr. Cooper's Pies October 14th to November 1st
 - Orders will be picked up at school on November 4th
- Purdy's Chocolates November 4th to 26th
 - Orders will be picked up at school on December 8th
 - Not going to pursue selling bars due to base payment cost and mark-up

- Growing Smile Poinsettia
 - **ACTION:** Lana to look into whether this is an option for Christmas
- Pub Night
 - **ACTION:** Parvine to contact local pubs for possible event this school year

RDPA – Alia

8. Principal's Report – Mrs. Kusch

- New ELL Teacher Samantha Larder
- Ivey Cao EA to become a permanent at Q since Kathy O has extended her leave
- Morning Walks have resumed and occur 8:45am to 9am...plan is for these to occur “everyday outside” unless weather is extremely bad
- Fire Drill next week (do 6 per year), Earthquake Drill in October (do 2 per year)
- Terry Fox Run -- \$445.50 raised – happened today; Grade 7s led a warm-up for the school
- Meet the Staff on Sept 22nd 5pm to 6pm...informal open house to go visit teachers class room
- Every Child Matters Day on Sept 29th
- Photo Day Sept 22nd
- Camp Jubilee for 5th – 7th graders (60 students) from Oct 3rd to 5th
- Booked for the year: 2 art performances (Theatre Sports; Spoof)
- Hub Ride to do a free road safety class in October with Ms. Davis and Mr. Henderson’s class
 - iRide not an option for Q this year as they have provided complimentary services for last 3 years
- Saleema Noon classes usually held every other year, due this year
 - **ACTION:** Ms. Kusch to explore whether it will be done this year, PAC usually funds half the cost