**Quilchena Elementary PAC Meeting Minutes**

**ZOOM Meeting - Wednesday, September 30, 2020**

In attendance: Ivan (Chair), Jen (Vice-Chair), Susan (Secretary), Lily (Treasurer), Kirsten Wallace (Principal), Lana, Katharina, Laura, Crystal, Pawan, Brent, Jerica, Vanessa, Ora, Jatinder

# *We acknowledge and thank the First Peoples of the hən̓q̓əmin̓əm̓ language group on whose traditional and unceded territories we teach, learn and live.*

1. **Call to Order – Welcome and Introductions**

* Meeting called to order at 7:03 p.m.

1. **Adoption of the Agenda and Approval of Minutes of last meeting**

**MOTION**: Pawan moved that the minutes be adopted as written. Seconded by Brent. **Approved**.

**MOTION**: Pawan moved that the agenda be adopted as written. Seconded by Brent. **Approved**.

1. **New Business**

* Family Photo Nights – need to limit the number of adults in the school to have a closed environment where only school staff are entering the building. Decided to cancel the fall photo shoot; will consider holding a session in the spring.
* Bottle Return – a reminder that empty beverage containers can be returned to any Return-It Express Depot for credit to our school account. Bottles should be collected in a clear bag. Enter the school phone number at the kiosk to print a label. Thank you!
* iRide program for Div. 6 and Div. Q – students are taught bike skills. Instructors will wear a mask and physical distancing will be practiced. $7 charge per child. School is asking for funds from PAC to support the program.

**MOTION**: Lily moves to spend $345 out of gaming account for iRide. Seconded by Jen. **Approved**.

* PAC Meeting Dates – Wednesdays at 7:00 p.m. **ACTION**: Susan and Kirsten will choose dates for the year and send out to everyone.

1. **Treasurer’s Report** – Lily
   * eTransfers are now available - $1 donation on statement was a test
   * playground donations now available via School Cash Online. **ACTION**: Katharina will make a one-pager asking for donations for playground.
   * not sure if we will get money from gaming grant (no casinos are open)
   * see attachment for Treasurer’s Report
   * **MOTION**: Susan moves to spend the following: $150 each for 8 divisions, $300 for the ELL/Resource teachers and $150 for EAs = $1650 out of operating grant. Seconded by Crystal. **Approved**.
2. **Principal’s Report** – Kirsten Wallace

* presentation about health and safety protocols at school
* new staff: Ms. Trainor (Gr. 2/3), Ms. Lanyon (Gr. 4/5 – covering leave), Ms. Holz (EA), Ms. Rodrieguz (EA), Ms. Hwang (Learning Resource Teacher/Music)
* 170 students registered: 130 in attendance, 40 transitional learners from K-7 spread over all classes
* new sand box and mud kitchen (thank you to Ludwig’s dad for building the mud kitchen!) near shed
* events at school: individual photo day, Terry Fox Run, Orange Shirt Day, iRide, Zoomly (sharing assembly with Movie of the Month), Meet My School – tomorrow on Zoom
* all divisions are using ePortfolios to communicate student learning. Allows students to show knowing in many different ways.
* Conferences – format TBA

1. **Committee Reports & Correspondence**

Playground – Brent & Pawan

* 2 other schools got ministry grants. **ACTION**: Kirsten will contact the district Secretary-Treasurer to check on the status for our school.

Fundraising – Lana

* Purdy’s fundraiser – order online by Nov. 21st, distribution in early December
* Gift card fundraiser – order online and eTransfer
* Clothing Bin – new company, get $100 per month for having bin onsite. Will continue to discuss at next meeting.
* Ongoing fundraisers – Cobbs, Mabel’s Labels, Bottle Return-It Express

Food Days – Jane & Wendy

* Not present to report. No food days scheduled for now.

Food for Kids – Katharina

* **ACTION**: Katharina will buy healthy snacks for kids who forget to bring snack/lunch.

Fruit & Veggie Coordinator – Lana Quay

* Program cancelled for now.

RDPA – Brad & Alia

* Not present for report. Crystal is also interested in attending meetings.

1. **Announcements/Reminders**

* The school is looking for 2 wagons for teachers to use for outdoor learning as well as additional sand toys e.g. old muffin tins, sand shovels etc. for mud kitchen/sand pit. If you have any to donate, please contact Mrs. Wallace.
* Bookmark our PAC website: <http://quilchena.sd38.bc.ca/parents/parent-advisory-council> and check it often! The PAC is on Facebook! Search for “Quilchena Parent Advisory Council” and “like” our page to get updates on your newsfeed.

1. **Adjournment** – Meeting adjourned at 8:28 p.m.