**Quilchena Elementary PAC Meeting Minutes**

**Tuesday, Nov. 19, 2019**

In attendance: Ivan Tse (Chair), Susan Tse (Secretary), Lily Luong (Treasurer), Kirsten Wallace (Principal), Brent Follett, Laura Harvey, Alia Khan, Lana Quay, Katharina Scharnweber

Regrets: Jen Barha (Vice-Chair)

1. **Call to Order – Welcome and Introductions**

* Meeting called to order at 6:38 p.m.

1. **Adoption of the Minutes & Agenda**

* **MOTION**: Alia moved that the minutes be adopted as written. Seconded by Lana. Approved.
* **MOTION**: Lily moved that the agenda be adopted as written. Seconded by Laura. Approved.

1. **Old Business**

* Family Photo Night Debrief
  + Would like more options for digital photos e.g. buy 1 photo, 5 photos or all photos (currently, only option is to buy all)
  + New photographer, Jack, reduced pricing overall to match with Kylie
  + Mixed reviews – black background instead of white, Jack allowed for our choice of pose, Kylie’s poses a little less formal
  + $1704 profit – fantastic!
* Winter Craft Fair – Katharina
  + Decided to change one craft from gnomes to braiding
  + Will decorate sugar cone Christmas trees instead of gingerbread houses
  + Vendors – 9 confirmed so far
  + **MOTION**: Susan moved to waive fee for Jada (Miss Jessy’s daughter) since she is donating all her proceeds to Children’s Hospital. Seconded by Lily. **Approved**.
  + Susan has contacted the Student Council sponsor at Hugh Boyd – so far, 2 student volunteers confirmed

1. **New Business**

* January Bottle Drive – **ACTION**: Susan will send info to Kirsten and Sue to include in newsletter
* Update flyer with locations of express kiosks
* Movie Night for Term 2 – planned for Fri. Feb. 21st. Need to choose a movie.
* Swing for the playground – **MOTION**: Brent moved to spend $1000 from Gaming Account for the chair accessible swing. Seconded by Laura. **Approved**.

1. **Treasurer’s Report** – Lily Luong

* See attachment.
* District Fundraising Account: $28, 357. 90
* General donation form has been updated.
* **ACTION**: Lily will set up appointment with bank to ask about putting our money in GICs so it can make money, and the possibility of online banking to allow for eTransfers.

1. **Principal’s Report** – Kirsten Wallace

* Enrollment: 184 students
* Gr. 7 volleyball tournament at Richmond High was a success. Thank you to Ms. Yager, Ms. Davis and Ms. Pereira for coaching!
* Green Team – Lights out Lunch and Recycling White Board Markers
* Breakfast Club – going strong with 60 students each week. Parents and staff and one volunteer – grant from Feed U Cate and Richmond Food Bank
* Pumpkin carving a success – next year would like to involve more parents to help
* Parking – call from RDPA – discussed allowing for 20 min of stopping on Moresby Drive on school days after school
* Parent Survey from Ministry – closed Nov. 15th – was challenging. Feedback for ePortfolios is important – please pass on feedback to make new reporting
* FSA (Foundation Skill Assessments) – Gr. 4 & 7 – sent in for marking
* Digital Citizenship posters in Div. Q – take a look
* Coding in Div. 4
* Emergent writing in Div. 6
* Learning to reflect on learning – Now, Not Yet
* Owls and raptors visited classfroom – Div. 3, 4 & 6
* Oval Winter Sports Day – Jan. 31st - $15 per student. Pick-up and drop-off at the Oval. Div. 4, 5, 6, 7, 8 will stay in their classes. Div. Q and Div. 3 will get mixed into groups. Different stations e.g. Gaga ball, skating, cooperative games, ROX, badminton for intermediate. Groups of 20. Free admission for parents, but have to pay for parking – can try to park off site.
* Music and band concert Dec. 19th at 11 and then to Aberdeen Mall for band concert
* Hip hop – Dec. 9-13 – big show Dec. 13th – 1 or 1:30
* Need a movie to show if you have a good family movie for K – 7
* In new year, DARE program for all Gr. 5’s Wednesday until spring break
* New light table and sand/water in Div. 7
* Tables re-painted with whiteboard paint in Div. Q. Goal to order 10 – 6 person tables for Div. Q by Sept. 2022 at a cost of $5000
* Recommends book, “Limitless Mind” by Jo Boaler – anyone can learn anything!

1. **Committee Reports & Correspondence**

Playground – Brent & Pawan Follett

* No report

Fundraising – Lana Quay

* Purdy’s chocolate and gift card sales are going well

Food Days – Jane Cyr & Wendy Ng

* Pizza by the Slice Day next Wed. Nov. 27th

Food for Kids – Katharina Scharnweber

* Cupboard is stocked.

Fruit & Veggie Program – Lana Quay

* 2 more deliveries – apples and mandarins

RDPA – Brad Bolger & Alia Khan

* Didn’t attend meeting – boundary change was main agenda item

1. **Announcements/Reminders**

* PAC Meeting dates for 2020, 6:30 – 8:00 p.m: changed to **THURSDAYS** beginning in 2020 – Jan. 16, Feb. 20, Apr. 23, May 21, Jun 18 (Note: No PAC meetings in Dec or March)
* Come to the Winter Craft Fair – Fri. Dec. 13th 4-6:30 pm
* Bookmark our PAC website: <http://quilchena.sd38.bc.ca/parents/parent-advisory-council> and check it often! The PAC is on Facebook! Search for “Quilchena Parent Advisory Council” and “like” our page to get updates on your newsfeed.