**Quilchena Elementary PAC Meeting Minutes**

**Tuesday, Feb. 19, 2019**

In attendance: Jean Gross (Vice-Chair), Susan Tse (Secretary), Kirsten Wallace (Principal), Brent Follett, Kristina Lee, Katharina Scharnweber

1. **Call to Order – Welcome and Introductions**

* Meeting called to order at 6:32 p.m.

1. **Approval of the Minutes, Adoption of the Agenda**

* **MOTION**: Kristina moved that the minutes be adopted as written. Seconded by Katharina. Approved.
* **MOTION**: Kristina moved that the agenda be adopted as written. Seconded by Katharina. Approved.

1. **Business Arising from Minutes (Old Business)**

* Popcorn Days – April 5, May 3, June 14
* Emergency Preparedness Supplies – Any items to be requested? – Kirsten will email Mike to see what items other PACs identified (e.g. tarps, totes for supplies).

1. **Committee Reports & Correspondence**

Food Days – Jane Cyr & Wendy Ng – not present, no report

Food for Kids – Katharina Scharnweber – just filled up cupboard

Fruit & Veggie Coordinator – Lana Quay – not present, no report

Fundraising – Jean Gross – no report

Playground – Brent Follett – identified 20 possible grants. Next step is to look more closely to see which ones are viable or most worthwhile to apply for. Talked to Chris Dinnell – organized a Pub Night for Grauer as a fundraiser for their playground. Will look into this as a possibility for us in the fall. Possibility for next year: Neighbourhood grant - $2500? City of Richmond

**ACTION**: Brent will contact Chris Dinnell and put him on the agenda for April meeting to plan for the fundraiser for September or October of next school year.

RDPA – Brad Bolger & Alia Khan – See attachment.

1. **New Business**

* Spring/Fall Craft Fair – Katharina Scharnweber – Idea is to have a Craft Fair (activities , possibly with a Family Picnic or BBQ (meal option) for families. Kids would create a variety of crafts with instruction from an adult. (See attachment). Chose May 24th 4:00-6:00 as date for Spring Craft Fair. Other possibilities for activities: Band could play, large Jenga blocks, human chess, facepainting, serve tea/coffee, sell popcorn/snacks
* **MOTION**: Susan moved to spend up to $500 from Operating Account for supplies for the Spring Craft Fair. Seconded by Brad. Approved.
* Suggestion to create school account for Mabel’s Labels and advertise to earn money for school – Jean will look into it

1. **Treasurer’s Report** – Lily Luong

* See attachment

1. **Principal’s Report** – Kirsten Wallace

* Division 3 – Field trip to Planetarium – thank you to PAC for providing funds for field trips!
* 148 students; should have returned your Intent to Return Notice to the office
* Transfer Rounds up and going – see district website
* Hugh Boyd and Burnett transitions ongoing – cohort transfer is ok – must do transfer by deadline
* K registrations – 15 students currently
* 20 Grade 7’s leaving, hoping for a few more new registrations for 2019/20
* Wheelchair Basketball was a success! Thank you!
* Basketball games at local schools; focus on sportsmanship and fun
* Feeder Basketball Tournament at Boyd March 11 & 12
* Report Cards go home on March 14th
* Div. Q – BYODevice – a success! Challenge-Based Learning sponsored by Apple Canada
* CLIPS – learning to use this app @ellenreid District Technology Consultant in classes
* PAPER – sketch noting app – Pilot project with Apple pencil and Logitech crayon – Div. Q, 4 and 5
* Friendship groups 12:00-12:30
* Pink Day – define what bullying is and what it is not and how to be a helpful bystander “Say Something”
* Bike Hikes/Gilmore Gardens
* DARE Graduation – March 13th
* Div. 4 - Cardboard Challenge
* Feedback on Snow Day communication?

1. **Announcements/Reminders**

* Bookmark our PAC website: <http://quilchena.sd38.bc.ca/parents/parent-advisory-council> and check it often! The PAC is on Facebook! Search for “Quilchena Parent Advisory Council” and “like” our page to get updates on your newsfeed.
* **Family Movie Night – Friday, Feb. 22** – Doors Open at 6pm, movie starts at 6:20 (Note: No dinner orders this time; concession with snacks will be open)
* **Spring Clothing Drive** – April 8-12
* **PAC Meeting Dates for 2019:** April 16, May 21, June 18

1. **Adjournment**

* Adjourned at 7:56 p.m.

**Next Meeting: Tuesday, April 16, 2019 6:30 – 8:00 p.m. in Multipurpose room.**

**West Richmond will be there for Open Gym. Babysitting is available too!**