**Quilchena Elementary PAC Meeting Minutes**

**Tuesday, Nov. 27, 2018**

In attendance: Ivan Tse (Chair), Jean Gross (Vice-Chair), Lily Luong (Treasurer), Susan Tse (Secretary), Kirsten Wallace (Principal), Jen Barha, Brad Bolger, Jane Cyr, Brent Follett, Alia Khan, Kristina Lee, Lana Quay

1. **Call to Order – Welcome and Introductions**
* Meeting called to order at 6:35 p.m.
1. **Approval of the Minutes, Adoption of the Agenda**
* **MOTION**: Lana moved that the minutes be adopted as written. Seconded by Brent. Approved.
* **MOTION**: Lily moved that the agenda be adopted as written. Seconded by Lana. Approved.
1. **Special Guests:** RAIL Program – Gary Chan, Distance Learning Coordinator & Keith Brock, Head Teacher – Richmond Virtual School
* 5 years ago, they started SKY program for Gr. 11 & 12 – project-based, experiential, self-directed learning, includes work experience – students do online courses, but come to school every 2nd day
* New RAIL program starting in Sept 2019 for 25 Gr. 8 – 10 students – blended online learning (online courses but also come to school) – self-paced, personalized, enriched, accelerated – 8 courses (math, science, humanities, PE, ADST, art, French, electives) – program will take place at Palmer
1. **Business Arising from Minutes (Old Business)**
* Multicultural Potluck – lower numbers than in past, perhaps due to bad weather, however, bake sale was very successful and earned $370!!
1. **Treasurer’s Report** – Lily Luong
* See attachment.
* Gift card sales – earned $414
* Purdy’s sales – earned $416
* Family Photo Night – earned $1244!! With new photographer this year, PAC earned 20% of sales which made our profit much higher!
1. **Committee Reports & Correspondence**

Food Days – Jane Cyr & Wendy Ng – no report

Fundraising – Jean Gross & Lana Quay

* Gift baskets – notices will be sent home on Dec. 11th to pre-order raffle tickets ($2/ticket or $3 for 5, $5 for 7). On night of concert, can put your tickets into whichever basket you want. Will sell Best Seats in the House tickets ($2/ticket – 2 sets of 4 seats).

Playground Fundraising Committee – Brent & Pawan Follett

* Held playground meeting on Nov. 5, and attended Fundraising 101 meeting to get ideas.
* Next step is to look at grants, put out News Flash to let everyone know about ways to fundraise – Bottle Depot, Cobbs, Boston Pizza. Will approach Safeway and Save-On to see if they would be open to donating a percentage of sales to us.
* At end of each year, can PAC look at making a donation towards the Playground fund?
* Create a playground display at the school – e.g. coin box with a model of the playground

RDPA – Brad Bolger & Alia Khan

* School Board has tested all schools for lead; will test every 3 years going forward
* A number of trustees were there to introduce themselves
* Each school is assigned a trustee; can reach out to trustee to attend events – Norm Goldstein is the trustee assigned to Quilchena
* Dionne McFie is the DPAC chair – she is very open to answering questions
* “Learning and the Brain” conference for parents will take place in February

Food for Kids – Katharina Scharnweber – no report

Fruit & Veggie Coordinator – Lana Quay – no report

1. **Principal’s Report** – Kirsten Wallace
* 147 students
* new EA, Ms. Neem, started working in Div. 3 and Div. 7 last week
* volleyball tournament was a success
* skating trip was a success
* iRide for Gr. 4 -7 was amazing. Will book again for next year. 3 non-riders learned to ride!
* Winter Concert rehearsals happening for Legend of Polar Mountain - 28 cast members, all classes are singing a song
* Pro-D – Social and Emotional Learning
* Report cards will be coming home on Friday for some divisions; divisions who are participating in reporting pilot will get reporting information online
* 1:1 Literacy for Div. 5
* ePortfolios – Div. Q, Div. 3, 4, 5
* Friendship Groups 12:00 – 12:30
* Haunted house was a big hit
* Family Team Activity – Pumpkin Carving on Halloween
* Div. Q - Bike Hikes/Gilmore Gardens
* Thank you to Div. 3 for making amazing decorations for Remembrance Day
* Hour of Code – Div. 5
* 120 followers on Twitter
* communication through newsletters, email, News Flashes
1. **New Business**
* Gift Cards for Families in Need
* $50 VISA gift cards for families in need – possibly 3-4 children in two families
* **MOTION**: Lily moved to spend up to $300 in Operating Account. Seconded by Kristina. Approved.
* Bottle Drive will take place on January 5th, 2019. Will need lots of volunteers.
* Popcorn Machine – Talmey is selling their Cretor’s popcorn machine for $400. Considered purchasing it for movie nights, however, decided it is better to buy our own since we can buy a new one with a warranty for less money. PAC members will look into possibilities from Costco or other places.
1. **Announcements/Reminders**
* Bookmark our PAC website: <http://quilchena.sd38.bc.ca/parents/parent-advisory-council> and check it often! The PAC is on Facebook! Search for “Quilchena Parent Advisory Council” and “like” our page to get updates on your newsfeed.
* **PAC Meeting Dates for 2019:** Jan. 22, Feb. 19, April 16, May 21, June 18

 (Note: No meeting in March!)

**10. Adjournment** – 8:06 p.m.

**Next Meeting: Tuesday, January 22, 2018 6:30 – 8:00 p.m. in Multipurpose room.**

**West Richmond will be there for Open Gym. Babysitting is available too!**