**Quilchena Elementary PAC Meeting Minutes**

**Tuesday, Sept. 25, 2018**

In attendance: Ivan Tse (Chair), Jean Gross (Vice-Chair), Lily Luong (Treasurer), Susan Tse (Secretary), Kirsten Wallace (Principal), Jen Barha, Brad Bolger, Jane Cyr, Brent Follett, Pawan Follett, Alia Khan, Kristina Lee, Lana Quay, Katharina Scharnweber

1. **Call to Order – Welcome & Introductions**

* Meeting called to order at 6:08 p.m.

1. **Approval of the Minutes, Adoption of the Agenda**

* **MOTION**: Lily moved that the minutes be adopted as written. Seconded by Lana. Approved.
* **MOTION**: Lily moved that the agenda be adopted as written. Seconded by Lana. Approved.

1. **Business Arising from Minutes (Old Business)**

* Fall Clothing Drive – we collected 220 bags and earned $660 for our school! Well done, everyone!
* Family Photo Night – forms went home today – Oct. 17 & 18 5-9pm. $20 for a 15 min. session, includes 8 x 10, school receives 30% of sales too.
* PAC Volunteers needed: RDPA (Richmond District Parent Association) Reps – Brad Bolger, Brent/Pawan will take turns attending
* Playground Fundraising Coordinator – Pawan & Brent, Alia will assist

1. **Principal’s Report** – Kirsten Wallace

* Orange Shirt Day – Sept. 28 – Lynn Wainwright will tell her story to the school to raise awareness of residential schools
* Camp Jubilee – Oct. 1, 2, 3
* Sharing Assemblies once a month; first one will be Oct. 5th
* Cross Country Run – Oct. 18th at Garry Point
* Volleyball for Gr. 6 & 7 in Oct and Nov
* Iride for Gr. 4-7 – 3 sessions, $5 per student
* Winter Concert – Dec. 20th
* Pro-D Days Sept. 21st and Oct. 19th
* Div. 4 & 5 will be taking part in Student Reporting Policy Pilot
* ePortfolios – Div. Q, Div. 7 and Div. 3
* Zones of Self-Regulation
* Breakfast Program – starts on Oct. 10th at 8 a.m. – everyone welcome – food supplied by Food Bank and FeedUCate – helps foster social interaction (approx. 50-60 students each week!)
* Fruit and Veggie Program has begun
* School has Twitter account: @QuilchenaC – 113 followers so far!

1. **New Business:**

* Emergency Preparedness - need to replenish granola bars ASAP – **ACTION**: Kristina will buy 500 granola bars for the school.
* Movie Licence Renewal – Lily has applied for renewal
* PAC Meeting Dates – Tuesdays seem to work. **ACTION**: Susan and Kirsten will set dates for the year.
* Potential Community Events for the year: Multicultural Potluck (Nov. 22), Movie Nights (aim for 2), Potluck Picnic (May)

1. **Treasurer’s Report** – Lily Luong

* See attachment.
* **MOTION**: Lily put forth motion to spend $1975 ($150 each for classroom, EAs, ELL, Resource, $75 each for band, music, library, office) on Classroom Funds from Operating Accounting. Seconded by Jane. Carried.
* **MOTION**: Lily put forth motion to spend $10 per student for Field Trips (excluding Beach Day). Seconded by Jean. Carried.
* Discussion about whether or not we should curtail some of our spending this year since we will be fundraising for the playground. Discussion to be continued. Items for budget consideration deferred till next meeting: Bollywood, Skating, Reader’s Choice

1. **Committee Reports & Correspondence**

Food Days – Jane Cyr & Michelle Woo

Fundraising – Jean Gross & Lana Quay

* Purdy’s gift cards
* Gift basket raffle for Winter concert
* January Bottle Drive – Jan. 5
* Movie nights
* Car Boot Sale in spring

Fruit & Veggie Coordinators – Lana Quay & Katya Kroogman

Website & Social Media – Jennyfer Tan

Food for Kids (Snack) Coordinator – Katharina

Playground Fundraising Ideas: Money Drive, Scratch Cards, Pub Night, Boot Sale, Wine Raffle, Snack Days, Soliciting Local Businesses, Maureen & Milan Ilich Foundation

1. **Announcements/Reminders**

* Bookmark our PAC website: <http://quilchena.sd38.bc.ca/parents/parent-advisory-council> and check it often! The PAC is also on Facebook! Search for “Quilchena Parent Advisory Council” and “like” our page to get updates on your newsfeed.
* Parent Information Sessions at Brighouse Library – see handout

1. **Adjournment**

* Meeting adjourned at 7:42 p.m.

**Next meeting: Tuesday, October 23, 2018 6:30 – 8:00 p.m. in Multipurpose room.**