**Quilchena Elementary PAC Meeting Minutes**

**Wednesday, February 15, 2017**

Attendees: Ivan Tse (Chair), Crystal Valdez (Treasurer), Susan Tse (Secretary), Janet Powell (Principal), Jen Barha, Kristina Lee, Lana Quay, Jindy Uppal

1. **Call to Order**
* Meeting called to order at 6:40 p.m.
1. **Welcome & Introductions**
2. **Approval of the Minutes**
* **MOTION**: Jen moved that the agenda be adopted as written. Seconded by Kristina. All in favour. Carried.
1. **Adoption of the Agenda**
* **MOTION**: Jen moved that the agenda be adopted as written. Seconded by Kristina. All in favour. Carried.
1. **Principal’s Report – Janet Powell**
* District Code of Conduct – there has been a change to the BC Human Rights Code – “gender identity” has been added, so this will be added to the School Code of Conduct. Superintendent has been in conversations with parent group.
* Next week is Cyclone Power week – coincides with Pink T-Shirt Day. Started because staff wanted students to understand the message of respect and anti-bullying in greater depth – able to do that better with activities each day for a week rather than just for one day.
* Hugh Boyd Basketball tournament – March 6 or 7 – info to come home in future newsletter
* Quilchena will be polling station on Tuesday, May 9th – parking will be an issue. Will be asking parents not to drive that day if possible.
* Parking lot - issues with parents double parking (and blocking staff cars) or parking in drop-off lane – will be a reminder in the next newsletter, and may get liaison officer to come out to help.
* On April 10 – Staffing meeting – when teachers won court case, Quilchena got extra 0.2 (equivalent of one day) resource teacher. From now to September, possibly going back to former class size limits (intermediate – 28, primary – 22, K – 20). If so, we may need to add a division. For class composition – for students with a 1701 designation, former contract stated only 3 per class. Currently, some classes have up to 6 students with designations. If they go back to 2002 numbers, could go up an additional division because of class composition. But this is all negotiated, so may not count gifted students or kids with learning disabilities in the numbers. More info to come.
1. **Treasurer’s Report – Crystal Valdez**
* See attachment.
* Hip hop – invoice charged $14 per student instead of $10 – working on getting this rectified.
1. **Committee Reports & Correspondence**

Food Days – Jane Cyr, Michelle Woo

* Not present. No report.
* March 3rd is next food day.

Food for Kids – Laura Rodgers

* Not present. Cupboard is stocked.

Fundraising – Jean Gross

* Not present.
* Discussed evening event with magician at McKay – very successful event there. Magician is parent at McKay, so they did not get charged a fee. Charged $9, and gave family rate. Group suggested saving event till next year since next year is our “off” year for concert. Perhaps event could be held at Christmastime? Dec. 7th or 14th? Will ask Jean to find out cost of magician.

Richmond District Parent Association (RDPA) Reps – Jane Cyr

* Not present.
1. **Business Arising from Minutes (Old Business)**
* Movie license expiration – expires Oct. 31st each year
* Earthquake fee from K students – did not charge this year, nor last year. In September, can charge K, Gr.1 students $10 each.

**ACTION**: PAC will remind office to charge $10 to K’s and Gr. 1’s in September.

* Fall Family Photo Night is booked with Mountain West for Wed. Oct. 18th from 5-9 pm
* Playground – staff hasn’t had a chance to meet. Janet will try to get someone to come to April meeting. Company: Landscape Structures or Habitat – check out designs if you have time.
1. **New Business**
* Multicultural Night discussion – nice to be a social event with no charge, focus on community-building event. Decided to save for next year as the spring seems very busy already.
* Staff Appreciation – Jen will organize – Wed. June 14
* Dairy Queen Fundraiser – better to sell when the weather is warmer. Will ask Jean to contact Renee Mitra for details.
* Discussion: How to get more to attend PAC meetings? Seems like our attendance is lower this year than last, although last year may have been higher with school closure discussions and 40th anniversary celebration. Can discuss if people prefer a different day of the week for meetings for next year. Crystal and Jane made a PAC meeting sign for parking lot.

**ACTION**: Crystal will attach sign to sandwich board and put out on grassy area on PAC meeting days to help remind people of meeting.

1. **Announcements/Reminders**
* Free Family Movie Night on Feb. 23rd – pre-release showing of “Moana” – doors open at 6:00. Movie starts at 6:20 p.m.
* Where’s the Beef? Meat and Gourmet Food Fundraiser – order forms will go home on Feb. 28th, due by March 9th. Pick up on March 29th at 2:40 p.m.
* Clothing Drive pick-up date changed to April 28th instead of Monday, May 1st so that we don’t have to store bags over the weekend.

**Next meeting: Wednesday, April 19, 2017 6:30 – 8:00 p.m in the Multipurpose Room.** West Richmond Community Centre Staff will be there to run Open Gym for the kids!

1. **Adjournment at 7:55 p.m.**

