

Dear Parents,

You have informed us that your child will have an extended absence from school. If you find you will be returning on a different date, please contact the school at Quilchena@sd38.bc.ca

If your child is absent from school for **longer** than a four-week period of time – (20 school days):

1. Your child will be **removed** from the school register, and you will need to re-register upon your return.
2. Your child will only be accepted by Quilchena if there is available space at the time of re-registration.
3. If there is space, your child may not be able to return to the same classroom if the class has reached its class limit during your child’s absence.

Please be advised that the classroom teacher is not responsible for providing schoolwork for your child during your absence. We will be happy to see what your child has accomplished upon their return; we will not be evaluating or marking these activities. Once you have exercised the privilege of taking your child out of school, you must also accept the responsibility of your child’s education during his/her absence.

Please complete and return this form prior to your departure.

EXTENDED LEAVE OF ABSENCE – QUILCHENA ELEMENTARY SCHOOL

Student’s Name: _____ Gr. _____ Div. _____

Extended Absence Period: _____ To _____

Return to School Date: _____

Local Contact Name: _____ Tel: _____

Parent’s Signature: _____ Date: _____